

The Community Tax Law Project

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Pro Bono Questionnaire

The Community Tax Law Project (CTLP) is a 501(c)(3) Virginia nonprofit corporation that provides free legal help to Virginia's low wage families and individuals experiencing economic harm because of a tax problem. Our services directly strengthen the financial stability of working families and ensure that all Virginians receive fair and equal treatment in tax disputes.

CTLP's activities provide Virginia attorneys with ample opportunities to fulfill their ethical obligations to perform *pro bono* service. The Community Tax Law Project welcomes all suggestions in furtherance of its goals, particularly about ways to reach its targeted clientele. Please return this completed questionnaire to CTLP via fax, mail, or email.

Name _____ States Licensed _____

Firm / Employer _____

Address _____

Phone _____ Fax _____ Email _____

I am a member in good standing of the Virginia State Bar. Bar No. _____ Date Admitted _____

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Signature _____ Date _____

Admitted to Tax Court Yes No Tax Court Bar No. _____

I would like to volunteer and advise *pro se* petitioners at United States Tax Court in Richmond _____ or Roanoke _____
(Volunteer attorneys may consult with *pro se* Tax Court petitioners at the calendar call and advise them about Tax Court procedure and the merits of their cases.)

I am a solo practitioner; my emergency professional contact is _____
who can be reached at _____

How did you hear about CTLP? _____

_____ I have experience working with low-income clients.

_____ I am interested in conducting educational programs to low income taxpayers regarding taxpayer rights and responsibilities.

_____ I speak the following additional languages: _____

If you do not have experience in specific areas, we can provide training and mentors.

I am willing to accept pro bono referrals in the following procedural areas:

- ___ Tax Court Litigation
- ___ Offers in Compromise
- ___ Audits / Appeals
- ___ Collections
- ___ Trust Fund Recovery Penalties
- ___ Nonfiler Re-entry
- ___ Amended Returns
- ___ § 6015 "Innocent Spouse" Relief
- ___ Other (please describe)

I have experience in the following procedural areas:

- ___ Tax Court Litigation
- ___ Offers in Compromise
- ___ Audits / Appeals
- ___ Collections
- ___ Trust Fund Recovery Penalties
- ___ Nonfiler Re-entry
- ___ Amended Returns
- ___ § 6015 "Innocent Spouse" Relief
- ___ Other (please describe)

CTLP screens all clients for financial eligibility and case merit; it then discusses the case with the volunteer attorney before making the referral. During the referral period, the client remains the client of CTLP.